

VOLUNTEER CLIENT ADVOCATE POSITION DESCRIPTION

Objective of the position: To reach out to clients in an unplanned pregnancy with the mercy and compassion of Jesus Christ by offering practical assistance in both word and action.

Reports to: Client Services Director

Qualifications:

1. Be a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord
2. Exhibit strong commitment and dedication to the pro-life position and sexual purity
3. Agree with and be willing to uphold the Statement of Principle, Statement of Faith, and policies of the center
4. Be able to respect and keep information confidential
5. Be dependable, stable, and capable of following through on commitments
6. Exhibit a sincere desire to reach out with the love of Jesus to people in distress
7. Understand basic interpersonal dynamics
8. Be able to identify and adjust to a client's pace of progress and growth
9. Be familiar with scripture pertaining to the sanctity of life, forgiveness, and salvation
10. Complete the pregnancy center volunteer training
11. Complete on-the-job training

Essential Functions:

1. Provide crisis intervention support for each client in an atmosphere of warmth and compassion through listening and other helping skills
2. Provide accurate information on abortion
3. Provide information on parenting, adoption, and foster care
4. Follow all policies and procedures regarding intake, helpline, and in-office duties
5. Offer support, material resources, and referrals appropriate to a client's situation
6. Look for teachable moments with a client in order to share the love of Jesus and His plan of salvation
7. Appropriately follow up with clients according to the policies and guidelines of the center
8. Keep up-to-date on statistics and information relating to pregnancy, abortion, and adoption through volunteer staff meetings, magazines, journals, and newspaper articles
9. Keep current on information in the pregnancy center referral system
10. Maintain all client records as indicated in center policies and guidelines
11. Attend volunteer staff meetings

Employment History: List most recent employment first.

Employer _____ Date of employment: From _____ To _____

Address _____

Position/Duties _____

Telephone _____ Supervisor name _____

Employer _____ Date of employment: From _____ To _____

Address _____

Position/Duties _____

Telephone _____ Supervisor name _____

Additional Information:

1. What is your reason for seeking to volunteer here? _____

2. Do you consider yourself a Christian? ___ Yes ___ No

If yes, how long have you been a Christian? _____

3. As a Christian, what is the basis of your salvation? _____

4. Please provide the following information concerning your local church.

Church name _____ Denomination _____

Address _____

Pastor's name _____ Phone _____

Positions in which you have served _____

5. This organization is a Christian pro-life ministry. We believe that our faith in Jesus Christ empowers us, enables us, and motivates us to provide pregnancy services in this community. Please write a brief statement about how your faith would affect your volunteer work at this center.

6. What special skills, talents, gifts, or personality traits would you bring to this ministry?

References:

Please list persons who are not related to you and who have known you for at least two years, including your pastor.

	Name	Address	Phone #	Years acquainted	Relationship
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____

APPLICANT'S CERTIFICATION AND AGREEMENT

I certify that the facts set forth in this volunteer application are true and complete to the best of my knowledge, and I authorize the pregnancy center to verify their accuracy and to obtain reference information concerning my character and capabilities. I release the pregnancy center and any person or entity providing such reference information from any and all liability relating to the provision of such information or relating to any decisions made based upon such information. I give permission to the center to conduct a criminal background check to the extent that my volunteer duties may involve direct interaction with minors. If I become a volunteer at the pregnancy center, I agree to fully adhere to its policies and rules, including those rules relating to maintaining client confidentiality. I recognize that, as a volunteer, I will serve in a different role than the employees of the pregnancy center, and I am not seeking, nor expecting to receive, any compensation or other benefits in return for any volunteer services which I may provide for this ministry.

I further certify that I have read and that I am in full agreement with the pregnancy center's Statement of Faith and Statement of Principle.

Signature of applicant _____

Date _____

STATEMENT OF FAITH

1. We believe the Bible to be the inspired, the only infallible, authoritative Word of God. (2 Timothy 3:16; 2 Peter 1:20-21)
2. We believe that there is one God, eternally existent in three persons: Father, Son and Holy Spirit. (Genesis 1:26; John 14:10-11; 15:26)
3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through his shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory. (John 1:1; Luke 1:26-38; Hebrews 4:15; John 10:25; 1 Peter 1:18-20; 1 Corinthians 15:12-20; Colossians 3:1; Acts 1:9-11)
4. We believe that for the salvation of lost and sinful man, regeneration by the Holy Spirit is essential, and that the salvation is received by grace through faith in Jesus Christ as Savior and Lord. (Ephesians 2:8-10; Acts 2:38-39; John 3:5)
5. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life and empowered to serve. (1 Corinthians 12:7-11)
6. We believe in the resurrection of both the saved and the lost; they that are saved unto resurrection of life and they that are lost unto the resurrection of damnation. (John 5:28-29)
7. We believe in the spiritual unity of believers in our Lord Jesus Christ. (1 Corinthians 12:13; Ephesians 4:3-6)

If you are in agreement with the above Statement of Faith, please sign below.

Signature

Date

STATEMENT OF PRINCIPLE

Loving Arms Pregnancy Center is an outreach ministry of Jesus Christ through His church. Therefore, Loving Arms Pregnancy Center, embodied in its volunteers, is committed to presenting the Gospel of our Lord to women with crisis pregnancies—both in word and in deed. Commensurate with this purpose, those who labor as pregnancy center board members, directors and volunteers are expected to know Christ as their Savior and Lord.

Loving Arms Pregnancy Center is committed to providing clients with accurate and complete information about both prenatal development and abortion.

Loving Arms Pregnancy Center is committed to adopting and enforcing internal procedures to assure that abortion education is performed in a caring and compassionate manner with due respect for the emotional sensibilities of each client. Prior to usage by the center, client materials containing descriptions or depictions of abortion will be reviewed by a qualified medical professional (ex: physician, nurse) and determined to be medically accurate. Materials with graphic depictions of abortion or its results are not content appropriate when the primary effect of such materials is to shock rather than to educate. When using approved abortion education materials with clients, center personnel will always give specific warnings and obtain written client permission before showing any videos, brochures, or diagrams that contain any visual depictions of abortion or its results. No client will ever be asked, pressured or coerced to view abortion education materials which she or he has indicated a desire not to see.

Loving Arms Pregnancy Center is committed to integrity in dealing with clients, earning their trust, and providing promised information and services. Loving Arms Pregnancy Center denounces any form of deception in its corporate advertising or individual conversations with its clients.

Loving Arms Pregnancy Center is committed to assisting women to carry to term by providing emotional support and practical assistance. Through the provision of God's people and the community at large, women may face the future with hope and plan constructively for themselves and their babies.

Loving Arms Pregnancy Center does not discriminate in providing services because of race, creed, color, national origin, age, or marital status of its clients.

Loving Arms Pregnancy Center does not recommend, provide, or refer for abortion or abortifacients.

Loving Arms Pregnancy Center offers assistance free of charge at all times.

Loving Arms Pregnancy Center is committed to creating awareness within the local community of the needs of pregnant women, and of the fact that abortion only compounds human need rather than resolving it.

Loving Arms Pregnancy Center does not recommend, provide, or refer single women for contraceptives. (Married women seeking contraceptive information should be urged to seek counsel, along with their husbands, from their pastor and/or physician.)

Loving Arms Pregnancy Center recognizes the validity of adoption as one alternative to abortion, but is not biased toward adoption when compared of other life-saving alternatives. Centers are independent of adoption agencies, relating to them in the same manner as to other helpful referral sources. Pregnancy centers receive no payment of any kind from these agencies, do not enter into contractual relationships with them, and do not share combined office space. Adoption agencies are not established under the auspices of centers. Pregnancy centers neither initiate nor facilitate independent adoptions, though they may refer for independent adoptions in states where it is legal.

Loving Arms Pregnancy Center otherwise upholds all of the principles and requirements set forth in the CareNet Commitment of Care.

If you are in agreement with the above Statement of Principle, please sign below.

Signature

Date

VOLUNTEER PLEDGE

Recognizing that the pregnancy center is a Christian ministry, I openly acknowledge my personal faith in Jesus Christ as my Lord and Savior. I have read the Statement of Faith and am in complete agreement with all statements in it.

I believe in the sanctity of human life as taught in the Bible and, therefore, reject abortion as an acceptable option for any woman facing a crisis pregnancy, except to save the life of the mother in some cases (e.g. tubal pregnancy).

I believe in chastity outside of marriage and in the sanctity of marriage between a man and a woman as taught in the Bible. Therefore, I commit to a lifestyle of sexual purity.

I agree to be faithful in church attendance and participation, as a member of the body of Christ.

I accept the responsibility to act as an advocate on behalf of the women under my care; to give accurate information, emotional support, and spiritual guidance. I will keep all information on center clients in the strictest confidence, in accordance with center policies. I will consistently uphold the center's policies relating to confidentiality, even after I am no longer a volunteer.

Understanding the vital role volunteers play in the work of the center, I commit myself to faithfully serve _____ hours per week on a regular basis. Additionally, I agree to attend volunteer staff meetings and in-service training sessions. I have agreed to enter into my role as a volunteer without any expectation of receiving any compensation for the services I may perform.

I have read, understand, and agree with the center Statement of Principle and will at all times uphold it, as well as all policies and procedures established by the Board of Directors and Executive Director.

Volunteer Signature

Date